

Process Capture & Training Systems Bundles

Capture real work, build a training library, and reduce tribal knowledge using Microsoft 365.



LaunchPad - \$2,500 to \$4,000

Best for: Groups needing fast clarity on how work is done.

Key Features:

- 3 process recordings
- Light editing and captions
- Basic SharePoint and Stream setup
- Simple playlist organization

Delivery Timeline: 2 weeks

Training Hours: 3 hours

Onboarding Steps:

- Confirm priority processes
- Record and apply light edits
- Upload and organize in SharePoint and Stream
- Provide handoff and brief owner guidance

CSP Required Licenses (excluded from pricing):

- Determined after initial scoping



Momentum - \$5,500 - \$9,000

Best for: Departments moving from informal to structured knowledge sharing.

Key Features:

- Includes all features from LaunchPad
- 6 to 8 branded recordings
- Captions and thumbnails
- Role-based playlists
- Optional knowledge checks

Delivery Timeline: 4 to 6 weeks

Training Hours: 6 hours

Onboarding Steps:

- Identify training needs and processes
- Record, edit, and apply light branding
- Build role-based playlists
- Review content, add quizzes, and enable owners

CSP Required Licenses (excluded from pricing):

- Determined after initial scoping



Impact - \$11,000 - \$18,500

Best for: Organizations reducing tribal knowledge across multiple teams and roles.

Key Features:

- Includes all features from Momentum (and LaunchPad)
- 12 to 15 recordings
- Scenario-based modules
- Curriculum structure
- Optional analytics

Delivery Timeline: 8 to 10 weeks

Training Hours: 12 hours

Onboarding Steps:

- Align on curriculum and process priorities
- Capture recordings and scenario modules
- Build structured system with governance and analytics
- Deliver adoption sessions and full handoff

CSP Required Licenses (excluded from pricing):

- Determined after initial scoping

Designed for internal training and knowledge transfer. This is not a marketing or studio production service.